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Ref : BM/S2

24 FEBRUARY 2026

TO:

- AFC COMMERCIAL BANK
- ALL APPROVED TOBACCO FUMIGATORS
- ALL APPROVED TOBACCO PAPER SUPPLIERS
- ALL APPROVED TWINE SUPPLIERS
- ALL GROWERS OF FLUE-CURED TOBACCO
- ALL LICENCED 'A' CLASS BUYERS
- ALL LICENCED AUCTION FLOORS
- ALL LICENCED CONTRACTORS
- ALL RECOGNISED FARMER UNIONS/ASSOCIATIONS
- BANKERS' ASSOCIATION OF ZIMBABWE
- COMMERCIAL TOBACCO GRADERS
- FARMERS DEVELOPMENT TRUST
- MINISTRY OF LANDS, AGRICULTURE, FISHERIES, WATER & RURAL DEVELOPMENT
- MINISTRY OF FINANCE AND ECONOMIC DEVELOPEMENT
- RESERVE BANK OF ZIMBABWE
- TOBACCO RESEARCH BOARD
- TOBACCO LEAF EXPORTERS ASSOCIATION OF ZIMBABWE
- ZIMBABWE ASSOCIATION OF TOBACCO MERCHANTS
- T I M B BOARD MEMBERS & STAFF

Dear Sir/Madam

PROCEDURES FOR THE SALE OF FLUE-CURED TOBACCO UNDER THE DUAL (CONTRACT AND AUCTION) SYSTEM IN 2026.

1.0 PREAMBLE

Tobacco sales will be conducted under the dual marketing system (auction and contract).

Auction sales are set to commence on **4 March 2026**, with contract sales starting on **5 March 2026**. The sales commence at 7:30am and end at 1:00pm. Sales bookings and deliveries will open on **Monday, 2 March 2026**.

To ensure orderly marketing, growers producing auctions will sell their entire production through auction sales. As is usual, more than one contractor could have funded a contracted grower. Accordingly, an agreed arrangement for sharing the crop amongst contractors and loan recovery from contract growers will be operated. However, the overriding principle will be that contractors will be obliged to purchase tobacco equivalent to the level of indebtedness of the grower. Thereafter the transactions will be with the mutual consent of the parties involved.

Tobacco growers shall be paid 70% (net after deducting foreign currency loans) of their sales in foreign currency and the funds shall be deposited into their foreign currency accounts, with banks of their own choice. The foreign currency entitlement to tobacco growers shall be treated as free funds. Requests for the USD cash withdrawals from the tobacco growers Foreign Currency Accounts shall be treated as per existing guidelines on foreign currency cash withdrawals and banks shall apply the “Know Your Customer” (KYC) and “Customer Due Diligence” (CDD) principles.

The remaining 30% portion shall be paid in local currency, at the prevailing foreign currency official market rate. The funds shall be deposited into the grower’s ZIG account. Growers are encouraged to use electronic modes of transactions. Cash withdrawals shall be guided by the limits applicable to all other depositors and shall be accessed through the respective banks’ branch networks.

The primary objective of the Tobacco Industry & Marketing Board is to promote tobacco production and to ensure orderly marketing of tobacco. Therefore, these rules are made for this purpose as well as to ensure that the tobacco offered for sale is in an acceptable marketing condition and that payments are made; (a) by the buyer for purchases made and (b) to the grower for his tobacco, in a smooth manner.

2.0 CONTRACT FEATURES

On entering into a contract agreement for the production and marketing of tobacco, growers and contractors sign contracts with the following main features: -

- 2.1 The contractor will provide inputs and/or finance to a grower to produce agreed hectares of tobacco.
- 2.2 The contractors should not buy tobacco that they did not finance for its production.
- 2.3 Contract growers and contractors will deliver contract tobacco to specified receiving points approved by TIMB. Where applicable, the contractor may meet the additional costs associated with contract sales.
- 2.4 Contractors are advised that advertising, mostly on pricing issues, during the marketing season is prohibited, as this entices growers to consider side marketing the contracted crop.

- 2.5 TIMB will provide arbitrators who will determine consistency of grades and the final position on any price offered or any defective bales disputes.
- 2.6 Contractors must link their IT system to the TIMB's to ensure compliance with the booking procedures, stop order requirements, loan clearance and sales data transmission to TIMB.

NB: Contractors should adhere to all the conditions in the Memoranda of Understanding signed with TIMB.

3.0 CONTRACT SALES

3.1 Replacement of MOU with the Contractors' Compliance Administration Framework

- a) All references to Memoranda of Understanding (MOUs) are hereby superseded.
- b) Contractors, auction floors, transporters and service providers shall operate strictly in accordance with the TIMB Compliance Framework, as amended from time to time.
- c) Compliance with the TIMB Compliance Framework shall constitute a condition of licensing.
- d) Breach of the Compliance Framework may result in suspension, fines, or revocation of licence.

3.2 Bookings and Deliveries

- (a) All tobacco to be sold shall be booked by the contractor on behalf of growers into the TIMB Booking and Delivery system prior to selling. Sales shall take place at venues approved by the TIMB. Both contractors and growers shall have access to the TIMB booking system through an Intranet or Internet connection, by phone / email or physically calling at the TIMB office. The onus to book all tobacco to be sold on any given day shall be on the contractor.
- (b) Contractors can only book growers based on an approved list of contract growers submitted to TIMB by contractors.
- (c) As provided for in the booking system, growers' bookings should have details of grower's number, number of bales, sales venue and date of sale.
- (d) Non - booked tobacco will not be accepted, farmers bringing such tobacco to the market shall be turned away and prohibited from making a sale.**
- (e) Growers will deliver their tobacco to designated points as agreed with their contractor who may make transport arrangements to deliver the tobacco to the designated sales venue at which TIMB will be present to supervise the sale.
- (f) Contractors are obliged to receive, weigh, open and sample bales before sales in terms of the sales procedures laid out in the agreement between contractors and TIMB.

- (g) Tobacco laid for sale without a valid TIMB registration or booking will attract a fine payable by the contractor. Any purchase or sale of contract tobacco outside the agreed framework will also attract a fine. No sales shall be allowed by TIMB if the contractors' IT system does not comply with the TIMB requirements as they relate to stop orders and bookings.**

3.3 Price Matrix Compliance & Audit

- a) All contract pricing shall be electronically benchmarked against the previous day's auction prices and seasonal weighted average.
- b) Any deviation below the approved matrix shall be automatically flagged in the system.
- c) TIMB shall conduct random and risk-based pricing audits.
- d) Proven underpricing shall attract penalties, including financial sanctions and compliance review.

3.4 Contractor Purchase Obligation Enforcement

- a) Contractors shall be legally obligated to purchase tobacco equivalent to the verified indebtedness of the grower.
- b) Refusal or failure to purchase indebted volumes without lawful cause shall constitute a breach of licence conditions.
- c) TIMB may impose administrative penalties, including:
 - Monetary fines
 - Suspension of booking privileges
 - Reduction of future contracting quota
 - Licence review

3.5 Authorized A Class Buyers and Contractors

- ❖ The following buyers are authorized to buy at the auction floors:
- ❖ The following contractors are authorized to conduct contract sales:



A CLASS LICENCED BUYERS FOR 2026

#	NAME	POSITION	COMPANY	ADDRESS	TEL NO.	EMAIL ADDRESS	STATUS
1.	Mr. P. Mutero	Director	Achievers Tobacco	161 Gleneagles Road Willowvale HARARE	0772 401 417	p.mutero@achieverstobacco.com	Renewed
2.	Mr.P. Runga	Director	African Extracts	399 Waterfalls of Induna Waterfalls HARARE	0777 001 217	info@africanextract.com	New
3.	Mr. C. Rukweza	Managing Director	Agritrade	Stand No. 558 Derbshire Industrial Park, Waterfalls HARARE	0242-661760 0772 619 011	crukweza@agritradeleaf.co.zw	Renewed
4.	Mr. G. Martin	Finance Director	Atlas Agri	9 A Drew Road Chisipite	0780 728 726 0780 728 736	gmartin@atlasagri.org	Renewed

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5.	Mr. R. Chabata	Director	Avante Tobacco	58 Central Avenue Cnr 6 th & Central Avenue HARARE	0772 887 548	riechabs@gmail.com	Renewed
6.	Mr. J. Homu	Chief Operations Officer	Best Leaf Tobacco	17 Pollett Avenue Belvedere HARARE	0772 931 115 0719 171 398 0772 944 525	homusj@bestleaftobacco.com admin@bestleaftobacco.com	New
7.	Mr. K. Machini	Leaf Director	Boost Hail & Cotton	4 Northend Street Highlands HARARE	0772 401 401	machinik@bhczim.com	Renewed
8.	Mr. M. Bingo	Director	Chevron Tobacco Company	18158 Muchibwa House Belvedere Road HARARE	0773 272 522	mike.bingo@chevronleaf.com	Renewed
9.	Mr. M. Njanji	Director	Chita one Logistics	12 Lincoln Road Flat No. 4 Alendra Flats Avondale HARARE	0772 947 211	mnjanji@gmail.com	New
10.	Mr. B. Vere	Managing Director	Country Agro	338 Herbert Chitepo Avenue	0242- 741968	brian@countryagrotobacco.co.zw	Renewed

			International	HARARE	0732 328 671		
11.	Mr.P. Masarirambi	Managing Director	Countryside Leaf Tobacco	23 Conald Road Graniteside HARARE	0772 651 380	chadmedfreight@gmail.com	New
12.	Mr. W. Steyn	Director	Curverid Tobacco P/L	28 Simon Mazorodze Southerton HARARE	0242 620210/6201 90	reception@curveridtobacco.net	Renewed
13.	Mr. K. Butler	Director	CTP Tobacco	11 Craster Road Southerton HARARE	0242-664303	kbutler@ctptobacco.com bdzambo@ctptobacco.com	Renewed
14.	Mr. E. Ngwerume	Director	Dobre	14 Brunton Court Lanark Road Avondale HARARE	0716 512 261 0771 291 298	dobretobacco@gmail.com	New
15.	Mr. D. Machingaidze	Director	Ethical Leaf Tobacco	161 Eltham Road Willowvale HARARE	0775 639 156	david@elt.co.zw	Renewed
16.	Mr. E.Maphosa	Director	Eucom Tobacco Merchants	80 SWK House Mutare Road		eurry@eucomtobacco.co.zw	New

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17.	Mr. A. Ndlovu	Managing Director	Expert Choice	60 McChlery Avenue Eastlea HARARE	0771 124 235	admin@ecagrochemicals.com	New
18.	Mr . S. Mangwiro	Director	Green Golden Leaf Tobacco	58 Glen Eagles Road Southerton HARARE	0783 208 662	fieldforest19@gmail.com solomonhaven@gmail.com	New
19.	Ms.P. Mpaya	Director	Global Leaf Tobacco	1 Zimre Way Mandara HARARE	0772 415 228	globalleaftobacco2022@gmail.com	Renewed
20.	Mr. C. Mallett	Director	Haymaker Trading	1 Normandy Road Alexandra Park HARARE	0789 997 365	cameron@pmstobacco.com	Renewed
21.	Mr. Huang Jidong	Director	Hetianxia Tobacco Company	120 Domboshava Road Borrowdale HARARE	0775 356 544	infohetianxiazw@gmail.com	New
22.	Mr. I. Machingauta	Managing Director	Inter Africa Tobacco	TIMB Complex 429 Glenagles Road HARARE	0242 495 176 0772 720 655	lmachingauta@interafricatobacco.co.zw	Renewed

23.	Mr. G. Mcdonald	Director	Inter Continental Leaf Tobacco Co. P/L	44& 46 Lyton Road Workington HARARE	0242 758 909-11	sales@ilt.co.zw	Renewed
24.	Mr. B, Muzenda	Director	Karn Leaf Tobacco	164 The Chase Mount Pleasant HARARE	0776 226 080	office@karnleaftobacco.co.zw	New
25.	Mr. K. Kanyimo	Director	Kuona Leaf Tobacco	38 Pringle Road Mandara HARARE	0786 912 179	kuonaleaf@gmail.com	New
26.	Mr. T. Tinarwo	Director	Leafyard Tobacco Investments	58 Gleneagles Road Willowvale HARARE	0773 412 197	tinarwotatenda@gmail.com tatenda@leafyard.co.zw	
27.	Mr. A. Tait	Managing Director	Mashonaland Tobacco Company	4 Simon Mazorodze Road Southerton HARARE	0242 -779 241-8	atait@aoint.com mmagaya@aoint.com	Renewed
28.	Miss V. Maroz	Director	Moroz Tobacco Company	5604, 112 th Street Warren Park D HARARE	0773 192 046	admin@moroztobacco.co.zw	New
29.	Mr. A. Mupfawa	Managing Director	Niche Tobacco	TSF Complex	0773 213 525	amupfawa@nichetobacco.co.zw	Renewed

				161 Eltham Road HARARE			
30.	Mrs. A. Chiwanza	Managing Director	Norton Leaf Tobacco	92/97 Plymouth Road Southerton HARARE	0773 709 828	alice@nortonleaf.co.zw	Renewed
31.	Mr. T. Chanyau	Managing Director	Omega Tobacco	83 Harare Drive Hatfield HARARE	0717 461 482	omegaleafadm@gmail.com	New
32.	Mr. F. Chilufya	Leaf & Product Development Manager	Pacific Tobacco	424 Gleneagles Road, Willowvale HARARE	08677020341 0772 414 484-6	Florybay.Chilufya@pacificcigarette.com	New
33.	Mr Lin HE	Director	Posang Tobacco Company	468 Brook Drive Borrowdale HARARE	0783 131 88	posangtc@gmail.com zuzejoanna@gmail.com	Renewed
34.	Mr. G. Campbell	Director	Premium Leaf Zimbabwe	376 Limpopo Way Willowvale HARARE	0242-620126-669 346-7	gcampbell@premiumzimbabwe.com bchigiji@premiumzimbabwe.com	Renewed
35.	Mr. T. Hwandi	Director	Ratenta Enterprises	941 Crowborough North Phase 2 HARARE	0719 207 770	ratentaenterprises@gmail.com	New

36.	Mr. S. Mariga	Director	Sacmar Leaf Tobacco	14776 Chawara Road Off Coventry HARARE	0783 411889 0788 206 168	info@sacmarleaftobacco.co.zw	New
37.	Mr. T. Mtekesa	Director	Sahara Leaf	2 Finneran Road Ardbennie HARARE	0775 805 678	tonderaimtekesa@gmail.com	Renewed
38.	Mr. M. Zinyama	Administrator	Shasha Tobacco P/L	377 Gravesend Road Willowvale HARARE	0772 262 320 0772N101 163	administrator@shashatobacco.co.zw	Renewed
39.	Ms. G. Mangundu	Director	Sub-Sahara Tobacco P/L	16 Straker Avenue HARARE	0776 695 396 0242- 745 273	admin@subsaharatobacco.co.zw	Renewed
40.	Mr L. Mazibuko	Managing Director	Swan Valley Tobacco	53 Plymouth Road Southerton HARARE	0772 714 256 0718 133 274	lifajmazibuko@gmail.com	New
41.	Mr. C. Mason	Director	Tengwe Leaf Tobacco	Office 23, Hive 25 25 Shortheath Road Chisipite HARARE	0775 464 507	campbell@tengweleaf.com	New
42.	Mr Zhu Yi	Managing Director	Tian Ze Tobacco Company	20 Auckland Road	0242- 754 360-8	office@tianze.co.zw	Renewed

				Southerton HARARE			
43.	Mr. H. Chitate	Director	Tobacco Company of Zimbabwe	754 Quinton Road Greystone Park HARARE	0776 165 599	herbert@talarious.co.zw hchitate@tcoz.co.zw	Renewed
44.	Mr T Chifadza	Director	Tobacco Corporation	161 Gleneagles Road Willowvale HARARE	0242- 620 290-2	Tobaccocorporation2022@gmail.com	Renewed
45.	Mrs E. Chigumbu	Director	Torry Blue	66 Craster Road Southerton HARARE	0773 017 397 0242 - 661382-3	elina@torryblue.com	Renewed
46.	Mr. S. Mupandanyama	Director	Victory Tobacco	186 Herbert Chitepo Ave HARARE	0717 369 285	simba@victorytobacco.co.zw	Renewed
47.	Mr. S Schonenberger	Sales & Leaf Director	ZLT	1 Foundry Road Aspindale HARAREE	0242-621821-	Schones1@universalleaf.com	Renewed



LICENCED CONTRACTORS FOR 2026

#	NAME	POSITION	COMPANY	ADDRESS	TEL NO.	EMAIL ADDRESS	STATUS
1.	Mr. Zhivko Zechev	Director	Afro Asia Tobacco Zimbabwe	4 th Floor Batanai Gardens HARARE	0719 116 500	afroasiazim@gmail.com	Renewed
2.	Mr. A. Mhepo	Public Representative	Alphastride Tobacco	7 Percyfynn Road, Belvedere HARARE	0775 271 805	alphastridetobacco@gmail.com	New
3.	Mr. C. Rukweza	Managing Director	Agritrade	Stand No. 558 Derbshire Industrial Park, Waterfalls HARARE	0242-661760-5 0772 619 011	crukweza@agritradeleaf.co.zw	Renewed
4.	Mr. D. Muvimbi	Managing Director	Agri Abundance Africa	25 Ayr Road Avondale West	0778 904 702 0718 601 141	does.agriabungrp@gmail.com exec.agriabungrp@gmail.com	Renewed

				HARARE			
5.	Mr. C. Gara	Finance Director	Agro leaf Tobacco P/L	101 Industrial Site KAROI	0772 330 406	cleopas.gara177@gmail.com	Renewed
6.	Mr. G. Martin	Finance Director	Atlas Agri	9 A Drew Road Chisipite HARARE	0780728726 0780728736	gmartin@atlasagri.org	Renewed
7.	Mr. C. Chakanyuka	Director	Aqua Tobacco	6B Golda Avenue Avondale HARARE	0772 376 642	chidochakanyuka@gmail.com	Renewed
8.	Mr. M. Machine	Managing Director	Bergattal Incorporated P/L	4 Orme Road Ardbennie HARARE	0772 622 900 0719 622 900	Machinem.moses@gmail.com	Renewed
9.	Mr. K. Machini	Leaf Director	Boost, Hall & Cotton P/L	4 Northern Road Highlands HARARE	0772 401 401 0772 202 597 0772 202 510	machinik@bhczim.com	Renewed
10.	Mr. P. Gwanyanya	Managing Director	Bullion Leaf Zimbabwe P/L	153 Sam Nujoma Avenue HARARE	0773 030 691 0712 030 391	percygwa@gmail.com	Renewed
11.	Rebecca Manford	Director	Cavendish Lloyd	109 Norfolk Road Mt Pleasant	0779 627 774	rebecca@cavendishlloyd.com	Renewed

				HARARE			
12.	Mr. M. Bingo	Director	Chevron Tobacco Company	18158 Muchibwa House Belvedere Road HARARE	0773 272 522	mike.bingo@chevronleaf.com	Renewed
13.	Mr. W. Steyn	Director	Curverid Tobacco P/L	28 Simon Mazorodze Southerton HARARE	0242 620210 0242 620 190	reception@curveridtobacco.net	Renewed
14.	Mr. D. Machingaidze	Director	Ethical Leaf Tobacco	161 Eltham Road Willowvale HARARE	0775 639 156	david@elt.co.zw	Renewed
15.	Ms. P. Mpaya	Director	Global Leaf	1 Zimre Way Mandara HARARE	0772 130 012 0782 404 183	globalleaftobacco2022@gmail.com	Renewed
16.	Mr. S. Mangwiro	Director	Green Golden Leaf Tobacco	58 Gleneagles Road Southerton HARARE	0783 208 662	fieldforest19@gmail.com solomonhaven@gmail.com	Renewed
17.	Getrude Nhutsve	Group Contracts Manager	Heritage Tobacco Handlers	4350/1 Haydon Township Mt Hampden HARARE	0242- 303515-7	getrude@heritagetobacco.zw rufaro@atlantistobacco.co.zw rufaro@cpchem.co.zw	Renewed

18.	Hilda Serere	Director	Horizon T/A Hilfus (PVT) LTD	42A Melbourne Road Southerton HARARE	0715 588 474	serere@gmail.com	Renewed
19.	Mr. A. Hasha	Director	Hurudza Leaf	382 Limpopo Way Southerton HARARE	0774 416 277	allanhasha@gmail.com	Renewed
20.	Mr. I. Machingauta	Managing Director	Inter Africa Tobacco	TIMB Complex 429 Glenagles Road HARARE	0242 495 176 0772 720 655	lmachingauta@interafricatobacco.co.zw wilberdhewa@5gmail.com	Renewed
21.	Mr. G. Mcdonald	Director	Inter Continental Leaf Tobacco Co. P/L	44& 46 Lyton Road Workington HARARE	0242 758 909-11	sales@ilt.co.zw	Renewed
22.	Mr. K. Ruzvidzo	Director	Karn Leaf Tobacco	53 Adylin Road Malbereign HARARE	0776 226 080	sales@karnleaftobacco.co.zw	New
23.	Mr. T. Tinarwo	Director	Leafyard Tobacco Investmentst	58 Gleneagles Road Willowvale HARARE	0773 412 197	tinarwotatenda@gmail.com tatenda@leafyard.co.zw	Renewed

24.	Ms. W. Bias	Director	Majestic Tobacco P/L	429 Gleneagles Road Southerton HARARE	0712 400 004 0772 234 436	wbias@majestictobacco.co.zw	Renewed
25.	Mr. A. Tait	Managing Director	Mashonaland Tobacco Company	4 Simon Mazorodze Road Southerton HARARE	0242 -779 241-8	atait@aoint.com mmagaya@aoint.com	Renewed
26.	Miss V. Moroz	Director	Moroz Tobacco Company	5604-112 th Street Warren Park D HARARE	0773 192 046	admin@moroztobacco.co.zw	New
27.	Mr.S. Munakiri	Managing Director	Munakiri Leaf Tobacco	7753 Cnr Canberra & Greenock Road, Workington HARARE	0774 203 124	munakirileaftobacco@gmail.com	Renewed
28.	Mr. A. Mupfawa	Managing Director	Niche Tobacco	TSF Complex 161 Eltham Road HARARE	0773 213 525	amupfawa@nichetobacco.co.zw	Renewed
29.	Mrs A. Chiwanza	General Manager	Norton Leaf Tobacco	92 Plymouth Road Southerton HARARE	0773 709 828	alice@nortonleaf.co.zw	Renewed

30.	Mr. Glenn Youngs	Chief Tobacco Officer	Northern Tobacco	4-12 Paisley Road Southerton HARARE	0242-754 738-42	notherntobacco@zol.com glenn@nt.co.zw	Renewed
31.	Mr. T. Chanyau	Managing Director	Omega Tobacco Company	83 Harare Drive Hatfield HARARE	0714 461 482	memorycomegaleaf@gmail.com omegaleafadmin@gmail.com	Renewed
32.	Mr. O. Sabuneti	Director	Onhardt Tobacco	26 Marlborough Drive Marlborough HARARE	0712 754 858 0772 844 957	onhardt@onhardttobacco.co.zw	Renewed
33.	Mr. M. Matayaunga	Acting General Manager	Petrana Trading-Bindura Tobacco Company	1 st Floor Colonade Building 70 Mutare Road Msasa HARARE	0772 224827	matayaunga@bt.co.zw	Renewed
34.	Mr. G. Campbell	Director	Premium Leaf Zimbabwe	376 Limpopo Way Willowvale HARARE	0242-620126- 669 346-7	gcampbell@premiumzimbabwe.com bchigiji@premiumzimbabwe.com	Renewed
35.	Mr. L. Tsindi	Managing Director	Servemox	Desousa Warehouse	0774 324 628	tsindilast@gmail.com	Renewed

				Cnr Highfield/Hood Road, Southerton HARARE			
36.	Mr. S. Mutepfa	Managing Director	Shasha Tobacco P/L	105 Dartford Road Willowvale HARARE	086 88002224	administrator@shashatobacco.co.zw	Renewed
37.	Ms. G. Mangundu	Director	Sub-Sahara Tobacco P/L	16 Straker Avenue HARARE	0776 695 396 0242- 745 273	admin@subsaharatobacco.co.zw	Renewed
38.	Mr. D. Tshuma	Managing Director	Swan Valley Tobacco	351 Gora Crescent Borrowdale HARARE	0774 055 757	dtshuma@swanvalleygroup.com	Renewed
39.	Mr Zhu Yi	Managing Director	Tian Ze Tobacco Company	20 Auckland Road Southerton HARARE	0242- 754 360-8	office@tianze.co.zw	Renewed
40.	Mr. H. Chitate	Director	Tobacco Company of Zimbabwe	754 Quinton Road Greystone Park HARARE	0776 165 599	herbert@talarious.co.zw hchitate@tcoz.co.zw	Renewed
41.	Mr. D. Mashingaidze	CEO	Tobacco Corporation	161 Gleneagles Road Southerton HARARE	0242 620290-2	tobaccocorporation@gmail.com	Renewed

42.	Mr. Sean Price	Manager	Trowbar Enterprises t/a Maguires	66 Craster Road Southerton	0773 017 397 0242 -661382-3	sean@maguirehq.com	Renewed
43.	Mr. I. Chigumbu	Director	Torry Blue Investments	66 Craster Road Southerton HARARE	0784 867 593	elina@torryblue.com	Renewed
44.	Mr.S. Mupandanyama	Director	Victory Tobacco	283 Herbert Chitepo Victory House HARARE	0712 369 285	simba@victorytobacco.co.zw	Renewed
45.	Mr. B. Mazise	Director	Vision Leaf Tobacco	42 A Melbourne Road Southerton HARARE	0782 346 047 0787 613 158	vlt@visionleaftobacco.co.zw	Renewed
46.	Mr. T. Mahufe	Director	Voedsel Enterprises	985 Sandgate Close Glenlorne HARARE	0773 061 926 0774 800 455	voedselenterprises@gmail.com	Renewed
47.	Mr. S. Schonenberger	Sales & Leaf Director	Zimbabwe Leaf Tobacco	1 Foundry Road Aspindale Park HARARE	0242 – 621821 -9 0773 254 255	schones1@universalleaf.com	Renewed

3.5 DECENTRALIZED CONTRACT SALES

Decentralized Contract Sales – Oversight Controls

- Decentralized contract sales shall operate under the same biometric, IT, and compliance standards applicable to Harare-based sales.
- TIMB shall deploy certified Supervisors and Classifiers at all decentralized centres.
- All decentralized sales shall transmit real-time data to the central TIMB system.
- Failure to comply may result in withdrawal of decentralized sales approval.

The Board has authorised decentralised contract sales to be conducted at central locations of **Karoi, Mvurwi, Bindura, Marondera, Mutoko and Rusape.**

4.0 LICENCED AUCTION FLOORS

Growers who have not signed contracts with any contractor and have produced tobacco for the auction system shall only sell their tobacco at licensed auction floors, these being:-

4.1 Tobacco Sales Floor Limited (TSF)

General Manager : Mr. K. Zimunya
Physical Address : Gleneagles Road, Willowvale, Harare
Postal Address : P.O. Box 66031, Kopje, Harare
Telephone : 621622 – 35/ 621650
Cellphone (Switchboard): 0772139026/7
Email address : kenneth.zimunya@tsf.co.zw

4.2 Premier Tobacco Auction Floor (PTAF)

Executive Director : Mr. O. Murumbi
Physical Address : 334 Affirmative Way, Willowvale, Harare
Postal Address : 334 Affirmative Way, Willowvale, Harare
Telephone : 611240-4
Email address : omurumbi@premiertobacco.co.zw

4.3 Ethical Sales Floor (ESF)

Director : Mr. D. Mashingaidze
Physical Address : 105 Dartford Road, Willowvale, Harare.
Postal Address : 105 Dartford Road, Willowvale, Harare.
Telephone : 0775639156
Email address : david@elt.co.zw

5.0 BOOKINGS AT AUCTION SALES

Growers are free to book and to deliver on a “first- come- first- served” basis to a floor of their choice. All auction floors are linked to the TIMB booking and registration system by computer. The practice of “*deliver today and sell tomorrow*” will apply at all auction floors i.e. a booking date in the Booking and Delivery system means that sales will be held

on the next available date. The previous allowances for block allocations or space reservation will not be available this season.

The Booking and Delivery system will accept bookings from growers that have renewed registration and enrolled in the Biometric Registration System.

5.1 RULES GOVERNING BOOKINGS

(a) The booking-in system will operate for the full season. Each of the licensees will be responsible for administering and controlling bookings made to their floor in accordance with the procedures set out by the TIMB. Bookings will be recorded by grower's registration number.

(b) Non - booked tobacco will not be accepted, farmers bringing such tobacco to the market shall be turned away and prohibited from making a sale.

6.0 THE ROLE OF THE TIMB

All tobacco sales in Zimbabwe are controlled by the TIMB to ensure the orderly exchange of tobacco between the grower and the buyer. If a grower or buyer /contractor has any queries regarding these sales procedures, the TIMB's personnel who attend all sales, can be approached for assistance. The TIMB shall arrange and co-ordinate a sales programme which considers sales booked by all contractors/auction floors. The TIMB will ensure that growers are properly registered and that they submit statutory returns indicating the grower's selling system between contract and auction.

a) The role of the TIMB Sales Supervisor / Arbitrator

The major function of the TIMB Sales Supervisor/Arbitrator is to control and regulate tobacco sales and sales programmes at all licensed auction and contract sales venues. The Sales Supervisor/Arbitrator shall ensure that tobacco is sold in an orderly manner and shall settle any disputes which may arise at the sales venue. The TIMB Sales Supervisor/Arbitrator will also ensure that the sale starts and ends on time and that only booked tobacco is sold.

b) Duties of the TIMB Classifier

The Classifier shall classify all tobaccos offered for sale at auction and contract sales. For contract sales he/she shall assist the Sales Supervisor/Arbitrator with re-classification of tobacco in the event of any disputes and the confirmation of any defective tobacco identified by the buyer. TIMB Classifiers and Sales Supervisor/Arbitrators will be identified by reflective clothing as well as identity cards and will be present at all sales. In the initial stages of contract sales, the TIMB Classifier will assist buyers and growers with placing appeals until such time that they are accustomed to this procedure. At contract sales, the TIMB Classifier/Sales Supervisor may also assist the contractor/buyer with classification where necessary.

7.0 SELLING PROCEDURES UNDER THE DUAL MARKETING SYSTEM

Growers shall take all reasonable care to present for sale undamaged tobacco that is uniformly graded, free from contamination and foreign matter or any other non-tobacco related materials.

7.1 Auction Sales

- a) Procedures for presentation of tobacco sold by auction will continue as before. Only approved wrapping paper and hessian will be used in packaging tobacco.
- b) For most bales of normal size, a sample (12 hands or equivalent) will be taken in four (4) equal amounts from diagonally opposite corners and from the points equidistant between the centre line and unsampled corners. Smaller bales will have less samples drawn and split bales will also be sampled. Not more than a further 6 hands may be drawn from a bale after the sale.

7.2 Contract Sales

- a) Bales delivered for sale shall be wrapped in paper and hessian approved by TIMB. Should a contractor wish to deviate from normal requirements such specifications must however be approved by the TIMB.
- b) Sampling hands for bales under contract is the same as for auction (See 7 (1) b above). As with auction sales, the contractor shall also provide manpower to open and sample tobacco bales.
- c) The contractor's classifiers will classify the tobacco based on the most current TIMB grading system. The grade will determine the agreed price as on the price matrix based on the previous day's auction sales. Contractors will also classify defective bales prior to pricing.
- d) The grower or his recognised agent (representative) may follow immediately behind the buying team and if he is not happy with the price, he/she shall appeal by marking the ticket with the letter 'A' in front and stating the reason for the appeal. The grower or his recognised agent may approach a TIMB representative for assistance.
- e) The TIMB Arbitrator will follow within three lines of sale and decide on any appeals. His/her decision shall be final.
- f) Growers' defective bales that have for any reason (other than foreign matter) not been sold may be held and sold with the declared defect at times to be arranged by the contractor and TIMB.
- g) Split bales: - **The price for a split bale shall be based on an average of the two sides of the split.** Split bale means 'a bale containing two grades of tobacco which are closely related regarding group, quality, colour and style' (see paragraph 13 (f)).
- h) A sale shall be completed once arbitration has been concluded and the top copy of the sale ticket has been removed from the bale by the contractors' staff for recording and payment processing purposes.

8.0 PROCEDURE FOR APPEAL (Auctions & Contract)

8.1 Indicating appeals on tickets

If an 'A' class or contract buyer wishes to appeal to TIMB for a defect on a bale, other than that which is sold declared for a defect, he shall tramline the back of the ticket and write the reason for the appeal. He shall also mark the front of the ticket with either the letter 'A' or in the case of mould, the letter 'M' and in the case of foreign matter the letter 'F'.

Only one reason for appeal may be noted, however, a second reason may be recorded for grower information e.g. where a bale is mixed and mouldy.

If a grower is unhappy with any grade/price, he/she may appeal to the TIMB Arbitrators indicated in 7.2 (d).

8.2 The Arbitration Process

Arbitration by a TIMB official will take place in complete isolation without interference from a Buyer, a Grower or his/her representative. The Arbitrator's decision shall be final. **Arbitrators shall operate from at least 3 lines behind the sale.**

The Arbitrator shall consider appeals by buyers for the following defects: -

<i>Symbol</i>	<i>Appeal</i>	<i>Rejection</i>
	(a) Mixed hands (including split too far apart)	MR
	(b) Mixed in hands	BMR
	(c) Mouldy	LR
	(d) Badly handled (Too wet or Too dry)	BGR
	(e) Loose leaf and scrap baled with tied hands - withdrawn	WR
	(f) Scrap with bare stems in it - withdrawn	WR
	(g) Stems in butts - withdrawn	WR
	(h) Plastic string used for bale sewing - withdrawn	WR
	(i) Small or large butts or reversed ties in butts - withdrawn	WR
	(j) Fines in strip or scrap - withdrawn	WR
	(k) Foreign matter - withdrawn	WR
	(l) Funked - withdrawn	FR
	(m) Stemrot (undeclared)- withdrawn	SR
	(n) Hot	OR
	(o) Damaged soot, grease, fuel etc	DR
	(p) Undeclared split	NDR

The symbols above may appear in a grower's sales sheet against bales, which have been rejected. Other symbols, which may also appear in a grower's sales sheet against rejected bales, are '**NR**' for No Sale, '**NGU**' for destroy and '**RR**' for rejected for other reasons like oversize, overweight and underweight. Where necessary, Arbitrators will state the reason for the rejection on the sales ticket to assist in the correct re-handling of the bale.

N.B. No appeal for mixed can be made on declared on "no grade" bales ("**NG/NGG**"). **No Grade** bales will be classified as such.

9.0 CARE IN HANDLING TOBACCO

(a) Foreign Matter: -

It is important that no foreign matter is in any bale of tobacco. Only clean tobacco should be offered for sale. "Clean" means completely free of floor sweepings, grading tickets, pieces of string, plastic, grass, newspaper and any other foreign matter. Care should be

taken to remove any hessian fluff from graded tobacco. The use of polythene and plastic products is definitely not allowed in tobacco handling. Bales found before sale to contain any foreign matter at all will be closed up and not sold. Bales found after sale to contain foreign matter will be rejected as WR (foreign matter). **Should 10% of the consignment be found to contain foreign matter, the whole consignment will be withdrawn.**

(b) Nested Tobacco: -

Sellers should ensure that no attempt is made to hide inferior tobacco in bales. Nesting means the deliberate packing of inferior tobacco in bales to deceive the buyer about the nature or quality of the contents. Nesting is an offence that attracts a level five fine or imprisonment for one year or both the fine and imprisonment. Please note that all nested tobacco will be forfeited to the Board and shall be re-handled and sold to the Board's account.

(c) Over-conditioning: -

When high humidity is experienced, growers should ensure tobacco is in good keeping condition and not over-conditioned as this may lead to mouldy and buyers may appeal against the 'wet' condition.

(d) Loose Leaf:

Growers may present their tobacco for sale in a loose form, subject to the following provisions: -

- (i) The tobacco must be properly graded.
- (ii) The leaves must be straight laid and unbroken.
- (iii) The length variation within the bale must not exceed 75 mm for leaf under 400 mm and 125 mm for leaf over 400 mm.

(e) Grease from the press

Great care should be taken to ensure that grease from the baling box screw does not come out into contact with tobacco. It is recommended that the screw is always greased under supervision.

Bales found on the floors to be contaminated with grease will be rejected as "Damaged" (DR).

(f) Diesel

Tobacco for sale should not be transported together with diesel or any other fuel as this may contaminate the tobacco. Any tobacco that is contaminated with fuel will be withdrawn from sale.

10.0 BALING OF TOBACCO FOR SALE

(a) Types of bales to be offered for sale: -

Tobacco may be baled in any of the following forms: -

Tied leaf, straight laid loose leaf, clean graded strips or clean graded scrap. These forms should never be mixed.

(b) Presentation: -

Growers are reminded that graded tobacco leaves under 18 cm in length may be packaged as loose leaf. Very short low stalk types may be difficult to straight lay. In this case, every effort should be made to present the tobacco as neat as possible.

(c) Butt Sizes: -

Growers are reminded that oversize butts may be rejected on appeal. Butt size should be **25 – 28 mm**.

(d) Bale Size: -

The maximum bale dimensions are **61 cm x 86 cm x 61 cm**. Growers who deliver bales whose dimensions are more than the specified are cautioned that such bales will be closed prior to sale and returned to the grower or his agent for re-baling.

(e) Bale Mass: -

- * The minimum bale mass is **20 kg net** or **22 kg gross**.
- * The maximum bale mass is **120 kg net** or **122 kg gross**.
Overweight and underweight bales will be rejected.

(f) Split bales

A grower may deliver to the auction floor/contractor, a bale which contains two bordering grades of tobacco, i.e. a split bale. The following conditions will apply to split bales: -

- (i) Only two grades may be put in a split bale, therefore splitting into three or more grades is not permissible.
- (ii) The grades must be bordering regarding group, quality, colour and style. Bales containing differing tobacco will not be allowed to sell and will be closed by classifiers prior to the sale.
- (iii) There will be no minimum weight for split bales.
- (iv) A sheet of baling paper should separate the grades in the bale - no other material may be used for separation purposes.
- (v) Split bales should be declared as such by attaching a bale ticket on the end of the bale adjacent to the bale number ticket and marked "Split"

The following procedures will apply to the sale of split bales: -

- (i) All split bales will be identified as such at all sales and declared "split" by the starter at auction sales.
- (ii) Split bales will be "sampled" prior to sale with samples being taken from both sections of the split.

Appeals for “mixed” will be allowed on either section of a split bale and if this appeal is upheld, the bales must be returned to the grower, his agent or the commercial grader for re-handling.

11.0 REHANDLING OF REJECTED BALES

Farmers will not be permitted to collect their rejected tobacco. Floors will plan for such tobacco to be re-handled within their premises or engage licensed graders to carry out the re-handling.

12.0 SUBMISSION OF GROWERS STATUTORY RETURNS

As part of the discipline necessary for Zimbabwe to retain its competitive advantage of operating a world class marketing system, the following will apply: -

- (a) Growers have to be registered at any TIMB offices where they will indicate whether they are contracted or not by **31 October** each year.
- (b) Growers will be required to provide the TIMB with preliminary and final statutory estimate returns of their production by the **1st of January** each year. This is irrespective of whichever system of production and marketing they will have chosen. The information derived from this process is essential for central government planning purposes and accordingly growers are urged to be accurate in their submissions. An IT system will be operated which matches mass sold to declared hectares in the system. All cases where mass sold deviate significantly from average will be investigated and corrective action taken.

12.1 Mass-Hectare Variance Monitoring

- a) The TIMB system shall automatically flag significant deviations between declared hectares and mass sold.
- b) A tolerance threshold (to be determined by TIMB annually) shall apply.
- c) Flagged cases shall be investigated prior to payment clearance.
- d) Confirmed discrepancies may result in compliance action.

13.0 DATA TRANSMISSION AND PROCESSING

Sales Statistics

Both auction floors and contractors will be linked to the TIMB system to allow for booking of deliveries to take place; transmission and processing of sales data to enable TIMB to aggregate for use by stakeholder’s information on volume sold. This is to be done within 24 hours.

Debt Recovery System (DRS)

Auction floors and contractors shall observe the requirements of the Farmers Stop Order Act (Chapter 18:11) before paying the balance of the purchase price to the seller. To facilitate this process, all stop orders will be lodged with the Tobacco Industry & Marketing Board, after proper registration with the authorities at least 48 hours before sale.

Stop Order Digital Enforcement

- All Stop Orders shall be lodged electronically through the TIMB platform at least 48 hours before sale.

- Payment processing shall be system-validated against registered Stop Orders.
- Manual or unregistered Stop Orders shall not be recognized.

IT Systems Integration & Certification

- All contractors and auction floors shall obtain TIMB IT Compliance Certification prior to commencement of sales.
- System integration with TIMB shall include:
 - Booking validation
 - Biometric Verification
 - Stop Order validation
 - Real-time sales data transmission
- Failure to maintain system integrity shall result in immediate suspension of selling activities until compliance is restored.
- TIMB reserves the right to conduct periodic IT audits.

14.0 Biometric Registration – Mandatory Enforcement Clause

- Biometric registration shall be a mandatory pre-condition for grower registration, booking, delivery, sale, and payment processing.
- The TIMB Booking System shall automatically validate biometric enrollment status prior to confirming any booking.
- No contractor or auction floor shall accept tobacco from a grower who is not biometrically registered.
- Payments shall not be processed for any grower whose biometric details are incomplete or not verified.
- Any contractor or floor facilitating sales for a non-biometrically registered grower shall be liable to administrative penalties, including suspension of sales privileges.

15.0 TRANSPORTER COMPLIANCE INTEGRATION

- Only transporters registered under the TIMB Transporter Compliance Framework shall move tobacco.
- Transport documentation should be electronically validated prior to delivery.
- Tobacco delivered without registered transporter clearance shall not be accepted for sale.
- Violations may result in seizure of tobacco pending investigation and administrative penalties.

16.0 CHILD LABOUR ENFORCEMENT

- All selling points shall implement mandatory age verification procedures.
- Any breach of child labour regulations shall be reported to relevant authorities.
- Non-compliance may result in administrative sanctions or suspension of operations.

17.0 ANTI-SIDE MARKETING & BALE INTEGRITY CONTROLS

- Any evidence of side marketing, bale swapping, or stop order forgery shall trigger immediate investigation.
- Where 10% or more of a consignment is non-compliant, TIMB may suspend further sales pending inquiry.

- Repeat offenders may face licence suspension or revocation.

18.0 PENALTY FRAMEWORK CLAUSE (UMBRELLA PROVISION)

- TIMB reserves the authority to impose administrative sanctions for breaches of these procedures, including:
 - Written warnings
 - Monetary penalties
 - Suspension of bookings
 - Suspension of licence
 - Revocation of licence
- Sanctions will be proportionate to the severity and frequency of the breach.

19.0 STANDARDIZATION OF MARKETING YEAR REFERENCE

- All references for the marketing year shall read:
“2026 Tobacco Marketing Season.”

20.0 PERMISSION TO ENTER AUCTION AND CONTRACT FLOORS.

For the identification all staff members from the “A” Class buying companies, auction floors, contractors, graders, TIMB and other stakeholders will be required to wear **badges/tags bearing their full names and the companies they represent. Auction floors have been given authority to deny entry into the floors those who do not fulfil this requirement. This measure has been adopted in the spirit of maintaining order at all tobacco selling points.**

21.0 2026 TOBACCO INDUSTRY SERVICE PROVIDERS

(a) Approved suppliers of tobacco string, hessian wraps, tobacco paper and fumigation services

Growers and auction floors are advised that auction sales of tobacco packaged in non-prescribed hessian wraps or paper are not permitted.

Those contractors supplying their growers with their own brand of hessian wraps must ensure that unauthorized growers do not use such hessian. All cases of tobacco presented at auction sales in such hessian wraps should be reported to the suppliers of such hessian for their action.

Fumigators

- 1. Agricura P/L**
62 Birmingham Road
Southerton
Harare
- 2. Delports Tobacco Beetle Exterminators**
105 Coventry Road
Workington
Harare
- 3. Entomon Insects P/L**
527 off Empowerment Way
Willowvale
Harare
- 4. Premier Pest Control Services**
11 Martin Drive
Msasa
Harare
- 5. Pest Elimination**
1st Floor, South Thogmorton House
Cnr Samora Machel Avenue & Julius Nyerere Road
Harare.
- 6. Pestcare Pest Management (PVT) LTD**
892 Willow Road
New Ardbennie
Harare.

Hessian Suppliers

- 1. Propak Hessian**
TSF Complex
161 Eltham Road
Willowvale
Harare
- 2. Expert Choice Agrochemicals**
60 McChlery Avenue
Eastlea
Harare

Tobacco Paper Suppliers

- 1. Expert Choice. Agrochemicals**
60 McChlery Avenue
Eastlea
Zimbabwe.
- 2. Hunyani Paper & Packaging (1997)**
68 Birmingham Road
Southerton

Harare

3. Propak

TSF Complex
161 Eltham Road
Willowvale
Harare

Tobacco Twine

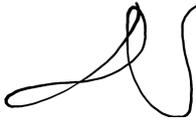
1. Nets and Ropes t/a Tanzi Marketing

48 - 52 Plymouth Road
Southerton
Harare

2. Webtex P/L

23 Anthony Avenue
Msasa
Harare

By Order of the Board



EMMANUEL MATSVAIRE
CHIEF EXECUTIVE OFFICER

EM/mz